

Project Status Report

Broadband Mapping (BB Mapping)

Planning Phase

For period:	January 1 to February 5, 2010
Submitted by:	Dirk Huggett
Green	Strong probability the project will be delivered on time, within budget, and with acceptable quality.
Yellow	Good probability the project will be delivered on time, within budget, and with acceptable quality. Schedule, budget, resource, or scope changes may be needed.
Red	Probable that the project will NOT be delivered with acceptable quality without changes to schedule, budget, resources, and/or scope.

EXECUTIVE SUMMARY

Status Item	Current Status	Prior Status	Summary
Overall Project Status	Green	NA	Contract has been signed. Planning is in progress and is scheduled to wrap up the week of February 8 th . Tetra Tech will be in town for the Kick-off meeting Thursday, February 11 th .
Scope	Green	NA	One scope change occurred related to Task 8 of the RFP response. More information can be found below.
Schedule	Green	NA	SPI=NA ND Schedule Index=NA (NA% behind) The project schedule has not yet been finalized
Cost	Green	NA	CPI=NA (NA% Under) The schedule has not been finalized.
Project Risk	Green	NA	There is a very tight timeline to get vendors to sign the NDAs and provided data to us. We have mitigated some of the impact by beginning work on the development of the NDAs prior to planning being completed.
Accomplishments and Other Notes of Interest:			
<ul style="list-style-type: none"> ➤ Draft NDAs were created ➤ Project plan drafted ➤ Project Schedule drafted 			
Expected Accomplishments:			
<ul style="list-style-type: none"> ➤ Finalize project plan. ➤ Begin execution 			

RISK MANAGEMENT

Status Item	Current Status	Prior Status	Summary
Project Risk	Green	NA	Most risk identification has not yet occurred, but this risk was identified early and mitigation efforts proceeded.
Risk Management Log Summary			
Risk #	Description	Response Plan	Owner
1	Miss NTIA deadlines due to NDA timeline	Begin working with TT and AG to develop initial NDA	Dirk, Fred
Comments:			
Issues Log Summary			
Issue #	Description	Required Action	Owner
Comments: No open issues at this time.			

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SCOPE MANAGEMENT

Status Item	Current Status	Prior Status	Summary
Scope	NA	NA	Three change requests were processed.
Change Control Log Summary			
Change #	Description	Action Accept / Reject	Action Date
1	Replace Tele-Trace Routing methodology	Accept	2/5/10
2	Remove Draft NTIA deliverable from project and contract	Reject Pending	
3	Add new team member to lead Task 9	Accept	2/5/10
Comments: As noted in the ESC meeting, we are waiting for more information on the timing of delivery of data to NTIA before rejecting change #2.			
Deliverable Acceptance Log Summary			
Deliverable #	Deliverable Name	Action Accept / Reject	Action Date
Comments: No deliverables were due this period.			

COST MANAGEMENT

Status Item	Current Status	Prior Status	Summary					
Budget	Green	NA	CPI = NA – The schedule is not yet complete.					
PV	AC	EV	+/- (CV)	CPI	Total Budget	Est @ Completion	Cost Var %	SPI
\$0	\$0	\$0	\$0	NA	\$1,355,028	\$NA	0%	NA